

Date : _____

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Dear Sir/Madam,

Sub.: Cancellation of Pending Demat Request (s)

I/We had submitted securities for dematerialization as per details given below:

Dp Id : _____

Client Id : _____

Sole/First Holder Name : _____

Second Holder Name : _____

Third Holder Name : _____

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Demat Request No. (DRN)	Demat Generation Date	ISIN	Security Name	Quantity

The aforementioned demat request(s) is/are pending for disposal for a long time. Thus, I/we request you to cancel the aforesaid demat requests. Further, I/We wish to inform that the share (security) certificates pertaining to these demat requests are available with me/us and in case they are not available with me/us, the matter will be taken up by me/us directly with the concerned Issuer/ its R&T Agent.

Yours faithfully,

1) _____ . 2) _____ , 3) _____

Signature(s) of the account holder(s)